

KYLIE P. BRODERICK

kyliebroderick@gmail.com

EDUCATION

Ph.D. in Global History [Ongoing]
University of North Carolina, Chapel Hill
Concentration: Middle East Chapel Hill, NC

M.A. in Middle East and Islamic Studies May 2017
George Mason University
Magna cum Laude Fairfax, VA

B.A. in International Studies May 2015
North Carolina State University
Cum Laude Raleigh, NC
Concentration: Middle East

Study Abroad in Jordan Summer 2014
Qasid Institute Amman, Jordan

Languages:

Latin (Advanced Proficiency)
Modern Standard Arabic (Intermediate Proficiency)

Skills:

Chicago Manual of Style (Professional Proficiency)
Adobe InDesign & InCopy (Professional Proficiency)
Microsoft Excel (Professional Proficiency)

AWARDS

Ph.D. Mellon Fellowship, UNC History Department August 2019
M.A. Outstanding Accomplishment Award, George Mason University May 2017

RESEARCH EXPERIENCE

Research Coordinator, Knowledge Production Project 2017 – Present
Arab Studies Institute

- Coordinate research team for ASI's Think Tank Database.
- Identify, catalogue, and summarize all think tank studies on the Middle East.
- Research financial basis and congressional linkages of each think tank.
- Correlate qualitative data with metalayer visualization for online platform.

Research Assistant Spring 2016 – Fall 2017
Middle East & Islamic Studies, George Mason University Fairfax, VA

- Assisted various affiliated faculty members in individual research.
- Surveyed post-2010 scholarship published on Middle East social movements.
- Facilitated new graduate student orientation session.

Research Intern, Turkish Research Program Fall 2015
Washington Institute for Near East Policy Washington DC

- Researched available background information on contemporary developments.
 - Conducted extensive copy-editing for draft policy papers.
 - Provided administrative support for research logistics and financing.
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PROFESSIONAL EXPERIENCE

Managing Editor

Jadaliyya E-zine

June 2017 – Present

Washington, D.C

- Solicit and procure content and maintain partnerships at *Jadaliyya*.
- Supervise copyediting process for style consistency across all articles.
- Pitch new ideas and establish plans for publishing, implementing projects, and creating new initiatives for publishing on the Middle East and North Africa.
- Coordinate operational activities for promoting content and maintaining branding on social media.

Executive Administrator

Arab Studies Institute

October 2017 – August 2019

- Assist in creation and implementation of all standard operating procedures.
- Facilitate communication across all Arab Studies Institute (ASI) projects.
- Establish partnerships with US, European, and Middle Eastern organizations.
- Supervise ASI internship program, including recruiting, training, and evaluation.

Managing Editor

Tadween Publishing

March 2017 – August 2019

Fairfax, VA

- Supervise the submission-to-publication process of all manuscripts.
- Ensure style and design consistency across all publications.
- Execute copy editing of all manuscripts approved for type-setting.
- Coordinate operational activities related to sales and promotions of publications.

Program Assistant

Middle East & Islamic Studies, George Mason University

May 2017 – July 2019

Fairfax, VA

- Organize diverse array of student programming and public events.
- Facilitate audio-visual documentation of public lecture series.
- Assist in drafting regular reports on academic program and public events.

Intern

U.S. Committee for Refugees and Immigrants

2014 – 2015

Washington DC

- Provided interpretation assistance for Arabic-speaking refugees.
- Facilitated community networking events for recently resettled individuals.
- Assisted with various office administrative tasks.